



# Parks and Recreation Board

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## Meeting Agenda

**Monday, April 25, 2011 – 6:30 p.m.**  
**Wylie Municipal Complex – Council Chambers**  
**300 Country Club Road, Building 100**  
**Wylie, Texas 75098**

Anne Hiney .....Chair  
Brandi Lafleur ..... Vice-Chair  
Dan Chesnut ..... Board Member  
Cristine Price ..... Board Member  
Gary Robas ..... Board Member  
Matt Rose ..... Board Member  
Jim Ward ..... Board Member  
  
Robert Diaz ..... Board Liaison  
Nancy Williams ..... Board Secretary

*In accordance with Section 551.042 of the Texas Government Code, this agenda has been posted at the Wylie Municipal Complex, distributed to the appropriate news media, and posted on the City website: [www.wylietexas.gov](http://www.wylietexas.gov) within the required time frame. As a courtesy, the entire Agenda Packet has also been posted on the City of Wylie website: [www.wylietexas.gov](http://www.wylietexas.gov).*

*The Chairman and Board request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation. The Wylie Municipal Complex is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972.516.6022.*

### CALL TO ORDER

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*Announce the presence of a Quorum.*

### CITIZENS PARTICIPATION

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*Residents may address Board regarding an item that is not listed on the Agenda. Residents must provide their name and address. Board requests that comments be limited to three (3) minutes. In addition, Board is not allowed to converse, deliberate or take action on any matter presented during citizen participation.*

### WORK SESSION

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1. Discuss Planet Kidz Youth program.

### BUSINESS ITEMS

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2. Consider and act upon approving the Minutes from the March 28, 2011 meeting.
3. Consider and act upon setting a date for the Founder's Park Art Dedication/Grand Re-opening (the artist is available June 3 or June 11, 2011).
4. Consider and act upon recommendations to the City Council for Community Park bids.

### DISCUSSION ITEMS

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5. Discuss proposed Special FY 2011/12 Budget Review meeting for May 2, 2011.
6. Report on findings of other city's rules and regulation regarding large dogs in park areas.

### ADJOURNMENT

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### CERTIFICATION

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*I certify that this Notice of Meeting was posted on this 21<sup>st</sup> day of April 2011 at 5:00 p.m. as required by law in accordance with Section 551.042 of the Texas Government Code and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of Wylie website: [www.wylietexas.gov](http://www.wylietexas.gov).*

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**Carole Ehrlich, City Secretary**

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**Date Notice Removed**



# Parks and Recreation Board

## AGENDA REPORT

**Meeting Date:** April 25, 2011  
**Division:** Parks and Recreation  
**Prepared By:** Robert Diaz  
**Date Prepared:** April 20, 2011

**Item Number:** 1  
*(Board Secretary's Use Only)*  
**Account Code:** \_\_\_\_\_  
**Budgeted Amount:** \$  
**Exhibits:** 2

### Subject

Discuss Planet Kidz Youth program.

### Recommendation

N/A

### Discussion

Staff has been discussing the Planet Kidz youth program with the owner, Dale Oakes, for approximately three years. Staff waited to bring this item to the Board and Council for review until the Wylie Recreation Center was completed and there was a place available to accommodate the program.

Planet Kidz is a program for children in 3-8<sup>th</sup> grades held on Friday or Saturday nights during the school year. The program is held in area school gyms, YMCA's, and municipal recreation centers throughout Texas. The program is from 7pm-11pm and features live dj, sports, dancing, tournaments, contests, celebrity appearances, crafts, educational demonstrations, prizes and giveaways. The admission is \$10 per child plus the cost of concessions. From the \$10, the recreation center (City) would receive \$2 per child. Potential attendance could be 4-500 children per event. The events are held weekly during the school year.

This program achieves two important goals: a program specifically aimed at youth in grades 3-8 and a steady revenue stream for the recreation center. The challenge to getting this program started at the recreation center is accommodating its hour of operations. The recreation center currently is opened until 10pm on Friday's and 8pm on Saturday's. Set up for the program at the recreation center would need to start by 6pm on either Friday or Saturday. Therefore hours of operation would need to change to accommodate this program. Staff recommends closing early on Saturdays because of the potential increase in rental revenue on those days when Planet Kidz is not operating (summer months).

Staff is in need of direction from the Board on the viability of this type of program, which day to have the program on, and what adjustment in the hours of operation to the recreation center to accommodate the program. Staff will then have a work session with Council to review the program and provide the Board's input.

### Approved By

**Department Director**

*Initial*  
RD

*Date*  
April 20, 2011



800  
35  
4000  
24000  
28,000

After  
Culture  
Day



35/38  
units

900.  
7-11pm

Wk w/ start

## "COMMUNITES FOR KIDZ"

(A Texas non-profit organization)

Presents

# PLANET KIDZ, FUN TIME LIVE

&

# FRIDAY NITE LIVE

Provides

A Valuable service for your community,

**Planet Kidz, Fun Time Live & Friday Nite Live Program**

Note: Copyright 1995 by FUN TIME LIVE  
Rights Reserved First Printing in 1995

**Published by PLANET KIDZ, FUN TIME LIVE & FRIDAY NITE LIVE**

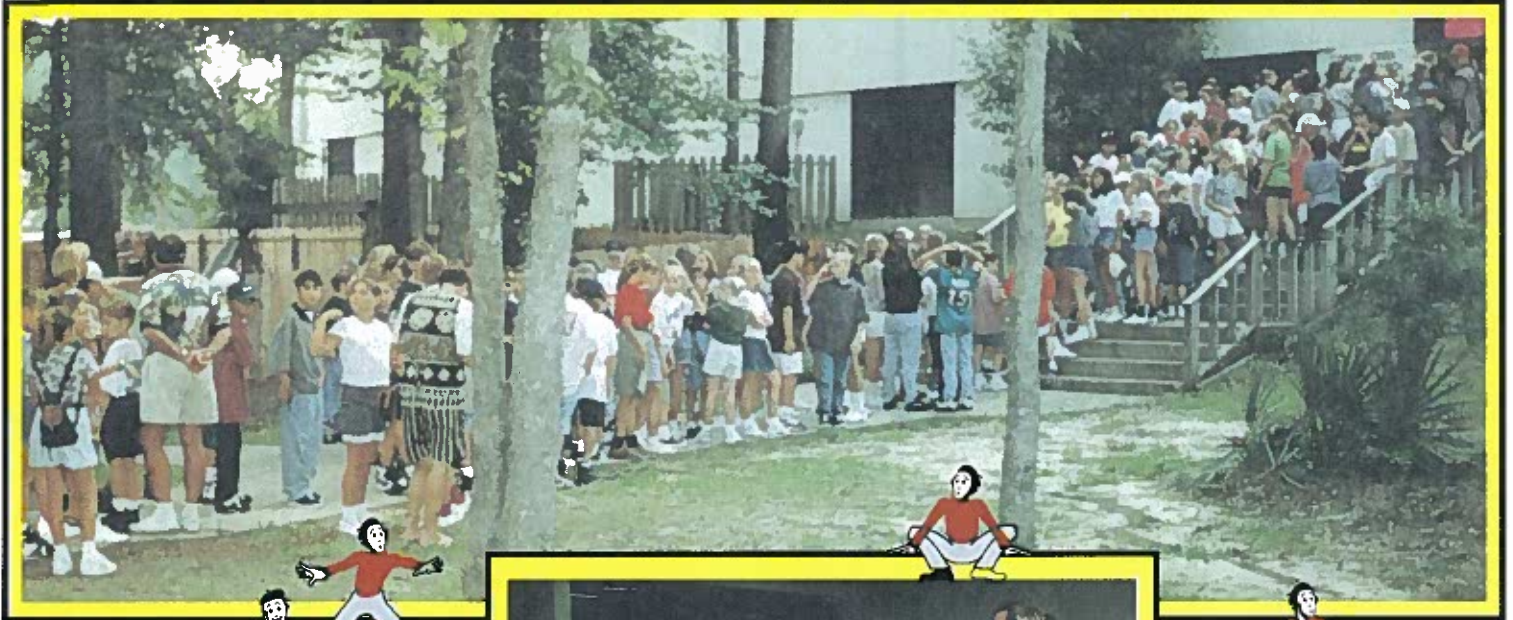
2010 Industrial Blvd. Suite 604  
Rockwall, Texas 75087  
(972)-772-6000 Office  
(972)-772-3737 Fax

**Dale A. Oakes, President & Founder**

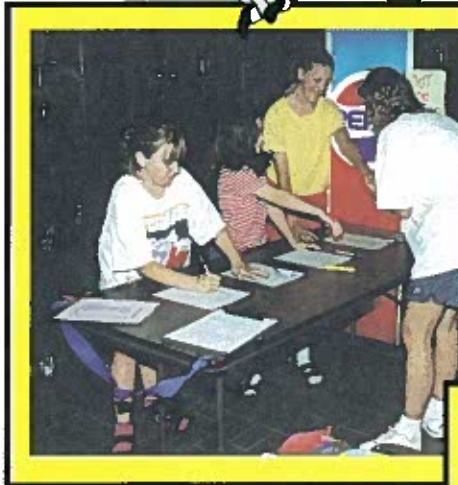
**Printed in the United States of America**



# The FUN TIME LIVE Starting Line-up . . .

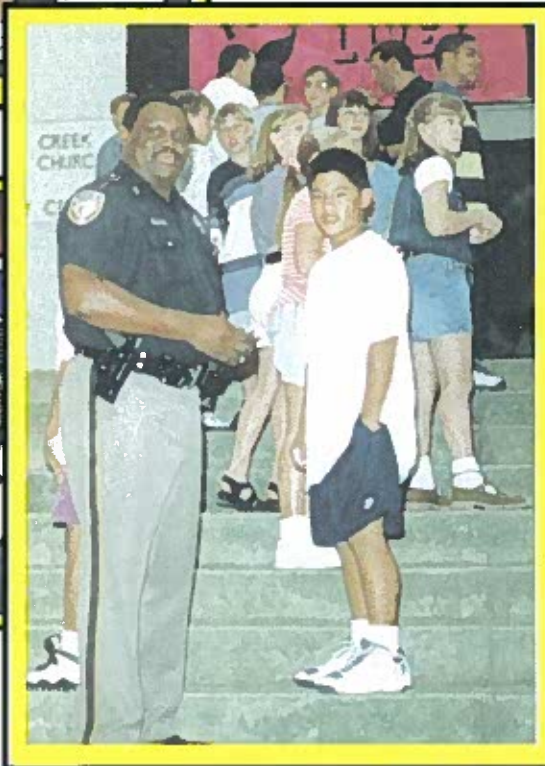
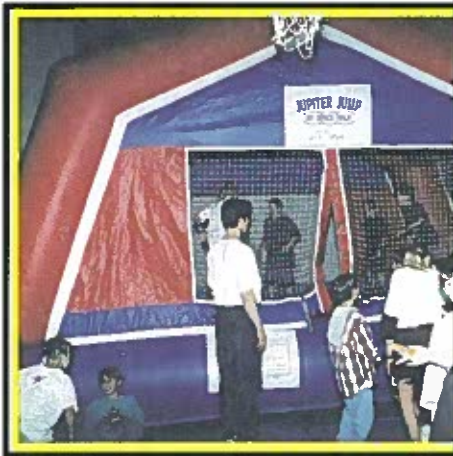


USA YOUTH  
100% FREE  
Drugs & Alcohol



## EVENTS

8:00 .... **LIMBO!**  
8:30 .... Y.H.C.A. - ACHY BEAKY & LOVE SEARCH - SHOOT !!  
9:00 .... **DANCE CONTEST!**  
                    & SLOW SWAGS  
10:00 .... **TOOTSIE ROLL Toss !!**  
10:30 .... **JAM OUT!**



Play It Safe!

## **WHAT'S IT ALL ABOUT?**

### **The Kids Win...**

Limited choices are available for kid's grades 3rd to 8th, that awkward time between childhood and the teenage years. Dubbed by child development experts as "The Forgotten Age", 3rd to 8th graders have few places to safely mingle and have fun. The Kids are bored with the malls, bowling alleys, skating rinks and movie theaters. They Flock to a place with more variety and that is designed exclusively for them.

### **The Parents Win...**

Baby-sitters are far more expensive than a night at "PLANET KIDZ / FUN TIME LIVE", and it's a safe Place where parents don't have to worry about their children. 'PLANET KIDZ / FUN TIME LIVE" staff Closely supervise the children without getting in the way of their freedom to have fun. A Variety of activities is always planned so that all children will find something to do – Even the ones who just want to hang out with their friends.


### **The Community Wins...**

"PLANET KIDZ / FUN TIME LIVE" is a youth program that has been recognized for its Worthwhile Contribution to the heart of the community - the family! It is the most Exciting and Innovative program available for America's Youth - a positive influence in A World of Negative ones. And, in a creative alliance between "PLANET KIDZ / FUN TIME LIVE" and the Community.



**IT'S A PARENTS NIGHT OUT...**

**PLANET KIDZ & FUN TIME LIVE <sup>TM</sup>**  
**"Youth Activity Night" Facts:**

<b><u>When</u></b>	Friday or Saturday nights from 7 to 11 p.m. for children in Grades 3rd - 8th
<b><u>Where</u></b>	Middle Schools, Recreation Centers or YMCA's
<b><u>Procedure</u></b>	Each child must fill out and have an adult sign a 'Rules and Regulations form
<b><u>Activities</u></b>	Include a live disc jockey, numerous sports, dancing, tournaments, contests, celebrity appearances, crafts, educational demonstrations, prizes and give-a-ways
<b><u>Cost</u></b>	There is a charge for admission and concessions are available for a slight charge
	Parents have 'peace of mind' knowing their children are having fun in a safe and secure environment...
<b><u>Safety</u></b>	Each child must sign in and is not allowed to leave the premises unless signed out by an authorized adult
<b><u>Security</u></b>	A uniformed police officer is on site
<b><u>Supervision</u></b>	There is one (1) trained counselor per thirty (30) children

The Office of:  
ADULT AND COMMUNITY EDUCATION  
SUSAN BLOCKLEY, Director

(469) 713-5997  
(972) 420-6869 Fax

Mr. Dale Oakes, President  
Planet Kidz, Inc.  
2010 Industrial, Suite 604  
Rockwall, TX 75087

Dear Dale:

The Lewisville School District established a department of Adult and Community Education in the early 80s with the purpose of providing programs and services to meet the needs and desires of community members of all ages.

Youngsters in grades 3-8 need activities outside of the regular school day to give them opportunities for socialization in a safe, supervised environment. Carnivals, school dances and football games provide entertainment, yet there are few opportunities for kids to hang out with their friends. After discovering your organization's substantial success with youth programs, I recommended that LISD partner with Planet Kidz to offer Friday Nite Live at Forestwood Middle School in Flower Mound.

From its inception in September 2007, Friday Nite Live has been amazing! Almost 4,000 kids attended 22 Friday events and they were entertained in every imaginable way. Students danced to parent-approved music; they competed in talent contests and treasure hunts; they had faces colorfully painted and hair streaked; they played dodge ball and cruised down monster inflatable slides. At season's end, kids cheered mightily when the Dallas Mavericks' mascot made slam dunks during a special guest appearance.

Thanks to LISD's partnership with Planet Kidz, both Forestwood Middle School and Community Education have derived financial benefit from hosting Friday Nite Live. One reason Friday Nite Live has been so popular is that its staff really cares about the kids having a good time together. These extraordinary adults facilitate an atmosphere of trust and acceptance that kids take to heart.

I appreciate the opportunity to share my experience with you and look forward to another school year of Friday Nite Live!

Sincerely,



Susan Blockley, Director  
LISD Adult and Community Education

June 2008



August 11, 2004

To Whom It May Concern:

In the fall of 1998, Mesquite Independent School District's Community Education department formed a partnership with Planet Kidz, Inc. They agreed to provide a Friday night program, through us, to our fourth through eighth grade students. We offered this quality program at one of our middle schools, Vanston, each Friday night throughout the school year. In a matter of weeks, the program grew from just a few students to well over 200.

Over the next several years, the program has grown even more. We moved the program to another middle school, Agnew, and we have anywhere from 200-600 students attending each Friday. We average around 250-300 or so students there every Friday night. This tells me that the program is a success and very much needed for the youth in our community.

It has been six years since we began the program and the success we have attained is unbelievable! Monetarily, we receive approximately \$9,000 to \$15,000 per year from the program.. Being a self-supporting entity within our school district, this has really helped boost Community Education's budget and the budget of Agnew Middle School. We share the profits with the school. The main thing about this program is that Mesquite has a much needed, fun, safe place for kids to go on Friday nights because of the partnership between MISD's Community Education department and Planet Kidz. It's a win/win situation!

It is a pleasure and an honor to recommend Planet Kidz, Inc. to you. Dale Oakes is super to work with. anything he says he will do, he does. We have had virtually no problems with this program. It runs smoothly and the students love it! I can't say enough good, positive things about Planet Kidz, Inc. and the staff. I hope you will consider a partnership with them.

Sincerely,

Vicki Helms  
Mesquite ISD  
Community Education  
Program Specialist

/vh





# Texas Community Education Association

*Community Education is a way for people to enhance their lives and communities through learning and collaboration.*

July 4, 2005



Dale Oakes, President  
Planet Kidz, Inc.  
2010 Industrial, Suite 604  
Rockwall TX 75087

To Dale and all our Planet Kidz Partners:

It is a great pleasure to partner with an organization such as yours that builds safe, fun places for children to be together after school.

Programs such as Planet Kidz, Friday Nite Live, Fun Time Live, and Americas Kidz provide a needed service that is also a sound business model.

Our organization - the Texas Community Education Foundation - shares your vision that our public schools should be places of learning and support for our communities beyond the school day. We recognize that school doesn't stop at 3:30, and learning never ends.

Dale A. Oakes, President and Founder of Planet Kidz, Inc., was the first private company to partner with our Foundation. He saw the opportunity for growth in both organizations. Our Foundation is charged with encouraging the startup of new Community Education programs throughout Texas. That success will open new communities for Planet Kidz to introduce its unique brand of fun and fellowship, helping new generations of children learn to grow up in a positive manner.

Since Planet Kidz stepped up and partnered with our Foundation a little over one year ago, we are working on adding our fourth Foundation partner. All are following the model pioneered by Planet Kidz.

The Texas Community Education Association appreciates your support and values your partnership. More important, we share your vision. Planet Kidz passionately believes in providing positive activities for kids, and understands the community's role in making it work. That is the essence of what we do in Community Education.

We are honored to be associated with PlanetKidz. Together we can help build Community Education throughout Texas.

We look forward to many years of mutual support and growth.

Sincerely,

Phil Houseal, President & Founder  
Texas Community Education Foundation





www.planetkidz.org

# planet kidz

Presented by Communities for Kids  
(A Texas non-profit organization)

In Conjunction with  
**MISD**  
COMMUNITY EDUCATION

## April 2008

Fun, Safe  
Supervised  
Entertainment

### TYPICAL GYM ACTIVITIES

Basketball  
Football  
DodgeBall  
Soccer  
Ping Pong  
Foosball  
Hula Hoop  
Relay Races  
Tug-O-War  
and more!

### TYPICAL DANCE ROOM ACTIVITIES

Disc Jockey  
Karaoke  
Favorite Music  
Dance Contests  
Limbo  
...And more!

## Wii



Concessions  
Available

Friday, Apr 4th

## Spring Dance Party

## Dance Contest

## LIMBO

## Balloon Drop



HULA  
HOOP  
CONTEST

Wii  
Games on the Big Screen



## 5-on-5 DODGEBALL

Friday, Apr 11th

1st 25  
Kids in line get FREE PIZZA!

## Free Pizza Nite!



## TALENT NIGHT!!

What's Yours:  
★ Magic ★ Singing  
★ Dancing ★ Jokes

• Cha Cha Slide  
• 3-on-3 Basketball  
• Dodgeball

## 3 LANE BUNGEE RUN



Friday, Apr 18th



## Win a FREE PASS!!

## Cha/Cha Slide

## DODGEBALL

Friday, Apr 25th

## LIVE PERFORMANCE



## With Lil' Larry a Show not to Miss

Come play the New  
Wii  
Games on the Big Screen  
Come compete in the  
BOWLING Competition



Ball  
Court  
Shot for  
some  
**CASH!**  
4-on-4  
Soccer  
Tournament

It's 4 hours of  
Excitement &  
Entertainment  
for  
**\$9.00**  
Parents ... Plan  
Your night out!



3rd thru 8th Grades

Every Friday Night 7 to 11 P.M.  
**Agnew Middle School**

729 Wilkinson Drive Mosquito, Texas 75149

For more information call 972-670-2899 or 972-772-6000 or please visit our website "planetkidz.org"

(Parents/Adults, your child must  
sign-in and be signed-out.)

SEE  
YA  
Friday's





www.planetkidz.org

Presented by Communities for Kidz (A Texas non-profit organization)

# PLANET KIDZ

**APRIL 2008**



COMMUNITY EDUCATION  
Rockwall ISD Community  
Education partner

Fun, Safe  
Supervised  
Entertainment

## TYPICAL GYM ACTIVITIES

Basketball  
Football  
DodgeBall  
Wall Ball  
Volleyball  
Soccer  
Ping Pong  
Foosball  
Hula Hoop  
Relay Races  
Tug-O-War  
and more!

## TYPICAL DANCE ROOM ACTIVITIES

Live Disc Jockey  
Light Show  
Favorite Music  
Dance Contests  
Limbo  
Celebrity  
Appearances  
And more!



Concessions  
Available



It's 4 hours of  
Excitement &  
Entertainment  
For  
\$9.00  
Parents... Plan  
Your night out!

Saturday, Apr. 5

Spring  
Fling  
Dance



Bunny Hop  
\*

Cha-Cha  
Slide  
\*

Hula Hoop  
Contest

INFLATABLES  
AT ALL  
EVENTS!

Saturday, Apr. 12

Kidz Fear  
Factor Night!

Prizes  
for all  
winners!

Remote Control  
Raffle in 2 weeks!



Saturday, Apr. 19

Bring It On!

Football  
Tourney

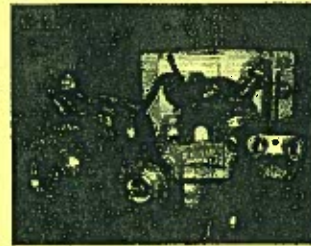
Cheerleading  
Competition

"Bring Your Squad"

INFLATABLES  
AT ALL EVENTS!

Saturday, Apr. 26

AERO SKY  
FLYER &  
THUNDER  
TUMBLER



Raffle  
Tonight!

You must be here to win!

See Ya May 3rd

3rd thru 8th Grades

Saturday Nights - 7 to 11 p.m.

Cain Middle School

6620 FM 3097 Rockwall, Texas 75087



Birthday Parties and Inflatable Rentals available... For information call 972-772-6000



# FRIDAY NITE LIVE!

Presented by Communities for Kids (A Texas non-profit organization)

It's Community **ED**

**LISD** Lewisville Independent School District  
COMMITTED TO EXCELLENCE

**SUMMER  
COUNTDOWN  
2008**

# MAY



KEEP YOUR  
EYE OUT FOR  
US NEXT  
SCHOOL YEAR!

Nachos  
Concessions  
Available

**PARENTS,**  
need a night out?  
FNL is the best  
place for your kids!  
With fun, safe,  
supervised  
entertainment  
for only **\$10**

## GYM ACTIVITIES

Basketball  
Football  
Dodgeball  
Soccer  
Tug-of-War  
Bounce Houses  
AND MORE!

## DANCE ACTIVITIES

Live DJ  
Light Show  
Top 100 Songs  
Music Videos  
Dance Contests  
Talent Shows  
Celebrity  
Appearances  
AND MORE!

**COUPONS,  
GAMES &  
PRIZES**

-->

**MAY 2**

**FRIDAY NITE LIVE  
WELCOMES BACK  
PRINCE OF R&B...  
Lil' Larry  
Featuring Big Will**



**MAY 9**



**Compete in F.N.L.'s  
OLYMPIC GAMES!**

***Fear factor***

Challenges all night in the gym!  
Obstacles, relays, timed runs,  
dance contests, & tug-of-war!

**THE SPHERE!**

**MAY 16**

**LAST NIGHT  
OF THE  
SEASON!**

**Come play  
basketball with...**



Hope you all have a  
fun & safe summer!  
See you next school year!  
-FNL STAFF



Get your very own signed  
autograph & picture!

[www.FridayNiteLiveEvents.com](http://www.FridayNiteLiveEvents.com)

&

[Myspace.com/FNLFORESTWOOD](http://Myspace.com/FNLFORESTWOOD)

3rd thru 8th grades

Most Friday Nights 7 to 11pm

**Forestwood Middle School**

2810 Morris Road.

Flower Mound, TX 75028



# MEMBERSHIP APPLICATION

## RULES AND REGULATIONS

All guests shall enjoy the revocable and controlled right to use the facility in accordance with the following rules and regulations:

1. All guests must have parents/guardians read **all** rules and regulations and complete and sign this form ... **No Exceptions!**
2. Guests are **not** allowed to leave the facility unless escorted by a parent/guardian or other authorized person. When parents arrive for pick up, they **must** come inside for their youth.. There will be a \$5.00 late charge per child, for every 15 minutes, if not picked up by the designated closing time.
3. NO smoking - NO alcoholic beverages - NO drugs - NO fighting or belligerent behavior - NO profanity - NO dirty dancing - and NO black sole shoes or gum chewing in gym.
4. Guests who conduct themselves in an unbecoming manner or become a nuisance to *Planet Kidz* or other guests may be suspended and/or expelled from *Planet Kidz*. Thereupon all privileges of such guests shall be automatically terminated without proration or refund. At that time, the suspended guests will wait in the penalty room, and parents/guardians will be notified to come and pick them up immediately.
5. *Planet Kidz* reserves the right to refuse admittance or service to anyone.
6. *Planet Kidz* is not responsible or liable to any guest for lost or stolen articles.

<i>Print Only</i>	APPLICATION	<i>Print Only</i>
Child's Name _____		Date of Birth _____
Sex _____	Age _____	Grade _____ School _____
NOTE: Please indicate whether you prefer the E-mail address or home telephone number of the child to be used for identification.		<input type="checkbox"/> E-mail address _____
		<input type="checkbox"/> Home Telephone _____
Parent/Guardian Name _____		Spouse _____
Address _____		
City _____		State _____ Zip _____
Home Telephone _____		Work Telephone _____

## RELEASE

In consideration of my child being accepted into the *Planet Kidz* Program, I do hereby waive and release *Planet Kidz* and the *City of Forney & Forney ISD* of all rights and claims for damages and/or injuries sustained by my child in connection with his/her association and participation in the said Program events except for gross negligence on the part of *Planet Kidz*. In the event I cannot be reached in an emergency, I hereby give permission to *Planet Kidz* to secure proper treatment for my child named below. I also understand I am financially responsible for any willful damage my child might do to this Program facility.

I hereby give my permission to use my child's name, photograph, video image, and pre-approved quotes in a *Planet Kidz* corporate brochure and/or newsletters to be distributed free to other participants and prospective participants of the *Planet Kidz* youth activity centers. Furthermore, I understand these photographs may be made available for publicity use in local and national newspapers and television, but will not be made available for sale.

I have read and understand the Rules and Regulations listed above. I agree my child is to comply with them fully, and I assume personal responsibility for my child.

Date \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_

**ACORD™ CERTIFICATE OF LIABILITY INSURANCE**DATE (MM/DD/YYYY)  
09/28/2007

<b>PRODUCER</b> Mullen Insurance Agency Inc PO Box 472506 Garland TX 75047	<b>THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.</b>	
	<b>INSURERS AFFORDING COVERAGE</b>	<b>NAIC #</b>
<b>INSURED</b> Planet Kidz, Inc & Company dba Fun Time Live, Friday Nite Live, Communities for Kidz 2010 Industrial Blvd. Ste 604 Rockwall TX 75087	<b>INSURER A:</b> Scottsdale Insurance Company	
	<b>INSURER B:</b>	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	

**COVERAGES**

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR A	ADD'L LTR	INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
			<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> \$1,000 Deductible applies per claim GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO- JECT <input type="checkbox"/> LOC	CLS1440188	09/28/2007	09/28/2008	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ Excluding GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ Included
			<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
			<b>GARAGE LIABILITY</b> <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY: AGG \$
			<b>EXCESS/UMBRELLA LIABILITY</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$ \$
			<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below OTHER				WC STATU- TORY LIMITS <input type="checkbox"/> OTH- ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS**

CERTIFICATE HOLDER IS LISTED AS AN ADDITIONAL INSURED. Sexual /physical Abuse \$100,000 occurrence, 300,000 aggregate.

**CERTIFICATE HOLDER** X**CANCELLATION**AGNEW MIDDLE SCHOOL  
729 WILKINSON DRIVE  
MESQUITE TX 75149

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 0 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE Bobby L. Maes



# Parks and Recreation Board

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## Meeting Minutes

**Monday, March 28, 2011 – 6:30 p.m.**  
Wylie Municipal Complex – Council Chambers  
300 Country Club Road, Building 100  
Wylie, Texas 75098

### CALL TO ORDER

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Announcing the presence of a Quorum, Chairwoman Anne Hiney called the meeting to order at 6:36 p.m.

Board Members present: Dan Chesnut, Cristine Price, Gary Robas and Matt Rose and Jim Ward Absent: Brandi Lafleur

Staff members present: Robert Diaz, Board Liaison and Park Board Secretary, Nancy Williams.

### CITIZENS PARTICIPATION

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No citizens addressed the Board.

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### BUSINESS ITEMS

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**1. Consider and act upon approving the Minutes from the February 28, 2011 meeting.**

**Board Action**

Board Member Rose made a motion, seconded by Board Member Robas to approve the minutes from the February 28, 2011 meeting. A vote was taken and passed at 6-0.

**2. Consider and act upon approving the Minutes from the March 7, 2011 special meeting.**

**Board Action**

Board Member Robas made a motion, seconded by Board Member Chesnut to approve the minutes from the March 7, 2011 meeting. A vote was taken and passed at 5-0 (Chair Hiney (for), Members Chesnut, Price, Robas and Rose (for), Member Ward (abstain), Member Lafleur (absent).

**3. Consider and act upon Dallas Showtyme Boys Basketball vendor registration to sell food items at Community Park to fundraise for their team's trip to Las Vegas.**

**Board Discussion**

Superintendent Diaz summed up the vendor application before the Board in that all requested dates were on Sundays, thus not interfering with league concessions. Vendor applicant, Latrecia Mack, (1600 Rushing Way, Wylie) was asked by Member Robas what type of organization this was to benefit. She indicated it was an AAU sanctioned team trying to raise money for a trip to Las Vegas. Chair Hiney asked who the target customers were and Ms. Mack indicated attendees at games held in the park. Mr. Diaz informed Ms. Mack there were rarely games in the park on Sundays and were she to change the dates to Saturdays, the leagues would have to be consulted in order to prevent conflicts. Michelle Math, (1516 Quail Meadow, Wylie) affiliated with the Wylie Youth Soccer Association volunteered that in order for Ms. Mack to raise sufficient funds, she could partner with the WYSA during their games since they did not have a concession vendor. Ms. Mack withdrew her request.

**Board Action**

Having withdrawn her vendor request, no Board action was taken.

### DISCUSSION ITEMS

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**4. Report on changes in Wylie Recreation Center policies and procedures.**

**Board Discussion**

Superintendent Diaz reported that childcare hours will change in April to include Saturdays from 9:00 am to noon. In order to accommodate the additional day and remain within budget, weekday hours were

reduced by 30 minutes. The regulation requiring parental supervision has been changed to allow children aged 7-11 to be allowed in the downstairs area without parents required to be on site. It is required that the child be a member and due to the required information, the staff is comfortable with the change; they will now have unfettered access to the foosball and ping pong tables and other gym activities. They have initiated a banding protocol requiring those in the tween years that are allowed upstairs are required to wear an armband so upstairs monitors can see at a glance whether they are of the appropriate age group. Once security cameras are in place that will allow even greater supervision scope.

Chair Hiney inquired as to the status of the programs. Mr. Diaz reported that there were demos beginning this evening in the spin class and some of the other classes were filled up already. There is currently a big push for the summer programs, Wylie WAVE and the newly added Tween Scene (6<sup>th</sup> -8<sup>th</sup> grade age group).

Dress code issues have been addressed. Staff notified the Board that the Facility Rules and Guidelines currently state that all undergarments must be covered. Recreation staff is looking to add wording that specifically addresses "sagging" and looking to add gym monitors to reinforce this rule. The rules are now online and posted in the gym. Shades have been purchased and are available for use in the workout area for those patrons needing additional privacy during workouts.

Member Price asked about programming for adults. Mr. Diaz indicated that there a new yoga, Zumba and art classes available. There will be more as time progresses. You can only view online those programs that are available for sign up. Chair Hiney inquired as to the average class length. Mr. Diaz indicated 2-3 months. Member Price inquired as to the courses for 7-11 year olds. Mr. Diaz said the summer WAVE program, karate, art and Tween Scene among others. He stated he would include a more detailed list in the next weekly report.

Member Price suggested sports leagues be allowed to place flyers in the flyer holders in the Rec lobby. Mr. Diaz said staff could look into a community bulletin board; he would check the policy. Member Price suggested non-profits, sports leagues should be allowed on the inside and Chair Hiney suggested a board for the outside for the public.

Member Robas inquired as to new membership numbers. Secretary Williams indicated the new memberships sold for the past week number was around 170. . Diaz said revenue was up over \$200,000 and will be opening up the room rentals the first part of April which will open up another revenue source.

## **5. Discuss Wylie Youth Soccer Association's concerns regarding large dogs in park areas.**

### **Board Discussion**

Michelle Math (1516 Quail Meadow, Wylie) of WYSA addressed the Board indicating her concerns over the large dogs being allowed near the playing fields and the young players being frightened or intimidated by the dogs. The WYSA does have its own rules prohibiting them on the playing fields but it was hard to enforce them without an ordinance to back them up beyond the leash laws. This issue was discussed with Director Mike Sferra and staff; enforcement and management issues of this kind of ordinance were seen to be difficult in the parks that were surrounded by trails that are often used by dog owners.

Ms. Math indicated some of the littler players wouldn't go to the field sidelines if there were dogs or other animals present. Member Ward suggested a twenty foot from the playing field boundary. Ms. Math said the WYSA currently had rules prohibiting animals within fifteen feet of the field but that it was hard to enforce. Mr. Diaz said if directed, staff could research how other cities are addressing this issue. Chair Hiney remarked that like smoking, this could be a safety issue; staff should check with the City Manager.

Member Chesnut asked if the offenders were players' parents. Ms. Math indicated they were and they had been warned by the field marshals and a league board member, to no avail. Member Ward stated that to have association rules outside of City of Wylie ordinances made them difficult to enforce. If City changed ordinances to match with association they can be policed better. The best distance should be figured out and set by ordinance for 'x' footage of a perimeter from the fields. Member Price suggested expelling the player whose parents violated the rule to give the rule some weight, she indicated she was not in favor of a big ordinance change.

WFL President Stacy Price (1805 Country Walk Lane, Wylie) offered his league officials assess a fifteen yard penalty to the team affiliated with a parent that violates league rules. Lance Wallace (100 Mahonia Dr., Wylie) related that at a recent game some dogs were let loose on the field and got into a fight;



someone could have gotten injured but didn't. His people typically request that people arriving with animals are directed to sit away from the boundaries.

Mr. Diaz suggested staff research what other cities are doing to address this issue. Member Ward added that whatever rule or ordinance we decide upon should indicate 'pets' instead of dogs and allow for special needs or highly trained dogs be allowed. Member Chesnut suggested staff check with the police chief on enforcement of these kinds of issues.

**6. Update Park Board regarding Council direction from the March 22<sup>nd</sup> meeting regarding the use of the multipurpose athletic fields at Founders Park and Community Park.**

**Board Discussion**

Mr. Diaz reported he had sent an email out to the various leagues requesting information on their future needs for the spring 2012 season. The Council had directed staff to organize a summit meeting with the league representatives. Staff was directed to put bids out for the Community Park project and is hoping to present them in April. The summit will give staff a better idea where all the leagues are at and the compromises that will need to be made. He inquired as to the Board's desired level of participation at the summit. The following week will begin the meeting schedule process once all the information from the leagues is compiled.

Member Price stated it was necessary for Board members to attend to gather the information for the future. Mr. Diaz indicated the Master Plan had been completed for long range planning. The information gathering for the upcoming meeting was just to cover the next year and a half but perhaps the Master Plan could be reviewed to make sure leagues could see how this next year and a half fit into the long term Master Plan. Chair Hiney concurred that a review for the leagues of the Master Plan might be valuable reminding them of the extreme growth Wylie has experienced and that the City is trying to catch up and keep up and that no one had any idea five years ago of the increased growth the City would experience in that time; maybe it was necessary to revisit.

Member Price related that the Master Plan had been to City Council last year but that the Board needed to see what each league's wish list was. Chair Hiney indicated Mr. Diaz will obtain that at the summit meeting. Mr. Diaz indicated the staff was always open to needs such as scoreboards but that parking, fields, etc. were the most important items to be solved in the construction process; the meeting was for how the leagues were organizing themselves in the near future. Member Rose felt the Board should be involved in the meetings for creative use and scheduling ideas to make sure all the seasons were held, he recommended Board involvement.

Mr. Diaz state he would speak with Mr. Sferra and get back with the Board members in the next couple of weeks. If a quorum was reached the meetings had to be posted. Member Price suggested it only be classified as a work session. Mr. Diaz said he would confer with the City Secretary on posting requirements and wording and get back to the board via email as information flowed in and when meeting would be scheduled. Member Chesnut suggested the schools be involved. Mr. Diaz indicated he had a good rapport with WISD and they had worked with staff on soccer scheduling when Founder's was under construction.

Member Price suggested the summit be next Wednesday. Mr. Diaz indicated the deadline for league information was April 1 and he will finalize with the leagues and Board. Council Member David Goss (1033 Hall, Wylie) suggested the meeting should be held where it was possible to record for historical purposes and prevent misinterpretations. Member Rose suggested requesting RSVPs to get an accurate head count to make sure the meeting location was adequate.

**ADJOURNMENT**

A motion to adjourn was made by Board Member Chesnut and seconded by Board Member Ward. The meeting was adjourned at 7:57 p.m. by unanimous consent.

**ATTEST:**

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**Nancy Williams, Park Board Secretary**

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**Anne Hiney, Chair**



# Parks and Recreation Board

## AGENDA REPORT

**Meeting Date:** April 25, 2011  
**Division:** Parks and Recreation  
**Prepared By:** Mike Sferra  
**Date Prepared:** April 20, 2011

**Item Number:** 3  
*(Board Secretary's Use Only)*  
**Account Code:** \_\_\_\_\_  
**Budgeted Amount:** \$ \_\_\_\_\_  
**Exhibits:** \_\_\_\_\_

### Subject

Consider and act upon setting a date for the Founder's Park Art Dedication/Grand Re-opening.

### Recommendation

N/A

### Discussion

Staff has received a request from the Public Art Advisory Board's liaison to establish a date for the Founder's Park Art Dedication/Grand Re-opening. The artist that provided the artwork in the south plaza is available June 3 or June 11, 2011.

### Approved By

	<i>Initial</i>	<i>Date</i>
<b>Department Director</b>	<u>MS</u>	<u>April 20, 2011</u>
<b>City Manager</b>	_____	_____



# Parks and Recreation Board

## AGENDA REPORT

**Meeting Date:** April 25, 2011  
**Division:** Parks and Recreation  
**Prepared By:** Mike Sferra  
**Date Prepared:** April 20, 2011

**Item Number:** 4  
*(Board Secretary's Use Only)*  
**Account Code:** \_\_\_\_\_  
**Budgeted Amount:** \$ \_\_\_\_\_  
**Exhibits:** \_\_\_\_\_

### Subject

Consider and act upon recommendations to the City Council for Community Park bids.

### Recommendation

Motion to reject the bids received on April 20, 2011 for Community Park Improvements.

### Discussion

Bids for Community Park Improvements were received on Wednesday, April 20. The lowest base bids exceed the amount of budgeted funding for the project. After discussion with the consultant, staff is recommending that the bids be rejected.

### Approved By

	<i>Initial</i>	<i>Date</i>
<b>Department Director</b>	<u>MS</u>	<u>April 21, 2011</u>

**2011 Community Park Improvements**  
**City of Wylie, Texas**  
**Bid Opening: April 20, 2011**

Bid Item	Schmoltdt Construction	JDC Construction	Fain	K.W. Brown Construction	North Texas Contracting
Base Bid	\$ 1,590,000	\$ 1,700,000	\$ 1,769,000	\$ 1,826,000	\$ 2,124,385
Alt. A - Parking for 156 Spaces	\$ 225,000	\$ 363,000	\$ 395,000	\$ 337,044	\$ 295,000
Alt. B - Pvmt. Markings for 156 Spaces	\$ 1,100	\$ 5,000	\$ 6,750	\$ 3,724	\$ 6,000
Alt. C - Landscape and Irr for 156 Spaces	\$ 17,000	\$ 20,000	\$ 17,350	\$ 19,645	\$ 19,000
Alt. D - Parking for 287 Spaces	\$ 370,000	\$ 516,000	\$ 586,000	\$ 503,504	\$ 427,000
Alt. E - Pvmt. Markings for 287 Spaces	\$ 2,200	\$ 6,000	\$ 8,900	\$ 6,160	\$ 8,000
Alt. F - Landscape and Irr for 287 Spaces	\$ 38,000	\$ 30,000	\$ 18,000	\$ 38,528	\$ 37,000
Alt. G - Concession Stand - Jim Wilson	\$ 380,000	\$ 650,000	\$ 495,000	\$ 355,802	\$ 540,000
Alt. H-1 - Concession Stand - 14'x24'	\$ 97,000	\$ 200,000	\$ 172,000	\$ -	\$ 85,000
Alt. H-2 - Concession Stand - 24'x36'	\$ 117,000	\$ 300,000	\$ 226,000	\$ -	\$ 175,000
Alt. I - Football Field Improvements	\$ 70,000	\$ 83,000	\$ 91,000	\$ 74,162	\$ 110,000
Alt. J - Cooper Field Irrigation & Sod	\$ 39,000	\$ 55,000	\$ 40,000	\$ 44,252	\$ 40,000
Alt. K - 8 Bleacher Covers	\$ 16,500	\$ 67,000	\$ 16,000	\$ 16,128	\$ 85,000
Alt. L - 8 New Bleachers	\$ 30,400	\$ 32,000	\$ 30,000	\$ 31,746	\$ 15,000
Alt. M - Plaza & Infield Lighting Package	\$ 97,000	\$ 108,000	\$ 103,000	\$ 160,892	\$ 115,000
Alt. N - Outfield Lighting Package	\$ 135,000	\$ 151,000	\$ 144,000	\$ 184,276	\$ 155,000
Alt. O - Light Pole Relocation	\$ 5,700	\$ 7,000	\$ 6,700	\$ 3,248	\$ 6,000
Alt. P - Landscaping and Seeding Plaza	\$ 20,000	\$ 40,000	\$ 18,000	\$ 127,504	\$ 125,000
Total with All Alternates	\$ 3,250,900	\$ 4,333,000	\$ 4,142,700	\$ 3,732,615	\$ 4,367,385





# Parks and Recreation Board

## AGENDA REPORT

**Meeting Date:** April 25, 2011  
**Division:** Parks and Recreation  
**Prepared By:** Mike Sferra  
**Date Prepared:** April 20, 2011

**Item Number:** 5  
*(Board Secretary's Use Only)*  
**Account Code:** \_\_\_\_\_  
**Budgeted Amount:** \$ \_\_\_\_\_  
**Exhibits:** \_\_\_\_\_

### Subject

Discuss proposed Special FY 2011/12 Budget Review meeting for May 2, 2011.

### Recommendation

N/A

### Discussion

Staff is beginning to prepare the FY 2011-12 proposed budget and would appreciate input from the Board. Some considerations are as follows:

- Any recommendations should comply with the priorities identified in the 2010 Parks, Recreation, and Open Space Master Plan.
- The amount of funding available through the General Fund, Park A&I Fund, and the 4B will be limited.
- The Division will be requesting additional personnel to maintain City parks and to assist in financial operations of the Recreation Center.
- Collin County is soliciting Parks and Open Space Grant requests due in early July. Their top three priorities are purchase of open space/parkland, trails, and park improvements. This is a matching grant.
- Current and pending projects include:
  - Community Park Improvements
  - Hike and Bike Trail Master Plan
  - Neighborhood Parks Master Plan

### Approved By

	<i>Initial</i>	<i>Date</i>
<b>Department Director</b>	<u>MS</u>	<u>April 20, 2011</u>
<b>City Manager</b>	_____	_____



# Parks and Recreation Board

## AGENDA REPORT

**Meeting Date:** April 25, 2011  
**Division:** Parks and Recreation  
**Prepared By:** Robert Diaz  
**Date Prepared:** April 20, 2011

**Item Number:** 6  
*(Board Secretary's Use Only)*  
**Account Code:** \_\_\_\_\_  
**Budgeted Amount:** \$ \_\_\_\_\_  
**Exhibits:** 2

### Subject

Report on findings of other city's rules and regulation regarding large dogs in park areas.

### Recommendation

N/A

### Discussion

Staff discussed with the Board at the March 28, 2011, meeting the idea of restrictions on dogs in athletic field areas. Representatives from Wylie Youth Soccer Association, Wylie Baseball Association and Wylie Football League commented to the Board that they have some concerns about the safety of the spectators watching their respective sports due to park patrons having dogs near the playing areas. Staff notified the Board at the meeting that it could do some research on policies or ordinances from surrounding cities and bring it back to the Board in April for their review.

Nancy Williams, Parks Administrative Assistant, researched the following cities: Plano, Allen, McKinney, Rowlett, Garland, Sachse, and Plano Sports Authority. Attached are the results she received from the cities and Plano Sports Authority. The City of Rowlett and City of Garland are the only two cities that address dogs and athletic fields. The other cities and Plano Sports Authority only address dogs be on a leash and that dog waste is picked up and disposed of.

### Current Wylie Prohibited acts regarding dogs:

#### Secs. 78-110. Prohibited acts.

It shall be unlawful for any person to commit any one or more of the following acts in a park unless authorized by city staff in writing:

- (1) To hitch, fasten, lead, drive or let loose, any animal, reptile or fowl of any kind, provided that this shall not apply to domestic animals as defined by the Animal Control Code when led by a static cord or chain not more than ten (10) feet long or a retractable cord not more than fifteen (15) feet long, except in designated areas.
- (21) To allow a domestic animal to defecate in any park without immediate removal and disposal of such feces in proper waste receptacles.

### Approved By

Department Director

*Initial*  
RD

*Date*  
April 20, 2011

## Dog Policies/Ordinances in Other Local Cities

Plano	Allen	McKinney	Rowlette-P&R Rules	Garland	Sachse	Plano Sports Authority
Sec. 15-4. - Activities allowed with a permit or facility use agreement.	Sec. 11-18. - Prohibited acts		Sec. 42-98. - Pets.	Policy	Ordinance	No Policy/Rule
<p><i>Animals.</i> To ride, drive, lead, or let loose any animal, reptile or fowl of any kind, except in designated areas. These restrictions shall not apply to dogs and cats when restrained by a leash not more than six (6) feet long. Such leash shall at all times serve as a connection between the <b>dog</b> or animal and the person that accompanies the <b>dog</b> or other animal. No person shall tie or restrain an animal by attaching its leash to fencing, trees, benches, bleachers, poles or other park facility infrastructure. Dogs and other animals are not permitted inside park facility buildings, swimming facilities or playground areas. Any person accompanying a <b>dog</b> or other animal shall immediately clean up any feces left by such animal. A person commits an offense if the owner or person that accompanies an animal fails to visibly have in his or her possession, materials that can be used to immediately remove and dispose of any feces the animal produces. Animals that are trained to assist the handicapped are permitted in all park facilities.</p>	<p>It shall be unlawful for any person to commit any one (1) or more of the following acts in a park: 1. To hitch, fasten, lead, drive or let loose, any animal, reptile or fowl of any kind, provided that this shall not apply to domestic animals or defined by the animal control code when led by a static cord or chain not more than ten (10) feet long or a retractable cord not more than fifteen (15) feet long, except in designated areas. 2. To ride or drive any horse or other animal, except in designated areas.</p>	<p>Leash and pick up regulations.</p>	<p>No pets shall be permitted within any playground area or where any organized activity is being conducted. Leash/waste ordinances</p>	<p>Pets prohibited in areas where posted, i.e. sports complex, playgrounds, athletic fields. (Director's discretion) Can be enforced by police.</p>	<p>Leash law only</p>	<p>No Issues</p>